

# Maddison Shae

D E S I G N

## HAND CALLIGRAPHY ADDRESSING

Outer Envelope	\$4.00 per
Flourished style Envelope	+\$1.00 per
Inner Envelope	\$3.00 per
Outer/Inner Set	\$6.00 per set
Return Address <i>(on back flap)</i>	\$2.50 per
RSVP Address	\$3.00 per
Ink Color Matching	\$20.00 per color

## ESCORT / PLACE CARDS

Place Card <i>(name only)</i>	\$2.00 per
Escort Card <i>(name + table number)</i>	\$3.00 per

## CUSTOM DIGITIZED CALLIGRAPHY

Names for Invitation	\$100.00 base
Full Invitation Design	\$300.00 base
Menu or Program Headers	\$75.00 base
Full Wedding Suite Design	\$500.00 base

*work that is digitized for print reproduction includes one proof revision*

## COMMISSIONED PIECES

Vows, poems, scripture	\$60.00 base
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*please provide exact text via email for a quoted rate, framing not provided*

## MISCELLANEOUS

Seal, stamp, stuff envelopes	\$100.00/hr.
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## PAYMENT SCHEDULE

Booking Fee (non-refundable deposit)	50% of total
Total amount agreed upon in full + shipping	
Rush Fee: within 2 weeks of event	+50% of total
Late Payment Fee	\$35.00/week

## ARTISTIC STYLE

It is such an honor to be part of your special event and I want you to be thrilled with the final product! Before contracting my services, please look over some of my work to ensure you like and trust my artistic style and abilities.

## HAND-CALLIGRAPHED WORK

Please keep in mind that the beauty of hand written calligraphy is the natural variation in letter form. These variations result in every piece of writing being a unique work of art.

## LICENSING

As the artist, I remain the sole owner of all artistic rights. Commissioned art is for personal use only. Separate commercial licensing agreements are available upon request.

## PHOTOGRAPHY

Sharing my work is always appreciated! Please credit with "Calligraphy by Maddison Shae Design" or if sharing on Instagram, please tag @maddisonshaedesign.

## TEXT SUBMISSION

The provided text will be written exactly as submitted. For commissioned pieces, no changes may be made after work has begun. Name/address lists may be provided as Word document or Excel spreadsheet. Please note that if the text is not submitted by the requested date, it is likely to delay the order deadline and may result in rush fees.

## PAPER PRODUCTS

Please understand that error is inevitable in hand-produced work. In the case the client provides the paper products (such as envelopes and place cards), I require a minimum of 20% additional blank product.

## CORRECTIONS

Please review the final order upon receipt to be sure there are no corrections needed. If any corrections are needed, please email a complete list within 24 hours of delivery.

## CALLIGRAPHED WORK

With any handwritten address, the automated postal scanners may have trouble reading the envelope. Any address that cannot be read by machine is routinely hand-inspected and mailed by the postal employees.